

Downloading and completing FAFSA offline:

Start A New FAFSA

- Make a
- Add a s
- View yo
- Report (...)

College Scorecard
Information on college costs, graduation, and post-college earnings.

Deadlines
Information about your deadlines.

School Code Search
Find your college's school code. Also find detailed information about your college.

FAFSA Filing Options
Learn about the other options for filing your FAFSA.

Using Chrome go to: <https://fafsa.ed.gov/>

- Scroll to the bottom of the screen and click on **“FAFSA Filing Options”**
- If you **ARE NOT** completing to FAFSA application online you will need to download and SAVE the form to the computer desktop then print the form out. The saved copy on your desktop will be a blank backup in case you need to make changes on the form you have printed out.

To begin the **Save process** for the application click on the circled application title.

Complete a PDF FAFSA

Select the school year for which you are applying for financial aid. For example, if you plan to attend college between July 1, 2018 and June 30, 2019, click **The 2018-2019 School Year (July 1, 2018 – June 30, 2019)**. If you plan to attend college between July 1, 2017 and June 30, 2018, click the other link. If you are applying for a summer session, check with your college to verify which application you should complete.

The PDF FAFSA is available for you to print and fill out manually or is screen-fillable. Screen-fillable means you can enter your data on the screen before printing. If you choose this option you will not be able to save your data to your PC.

[The 2018 - 2019 School Year \(July 1, 2018 - June 30, 2019\)](#)

[The 2017 - 2018 School Year \(July 1, 2017 - June 30, 2018\)](#)

PLEASE NOTE this warning on the FAFSA web site. . . .

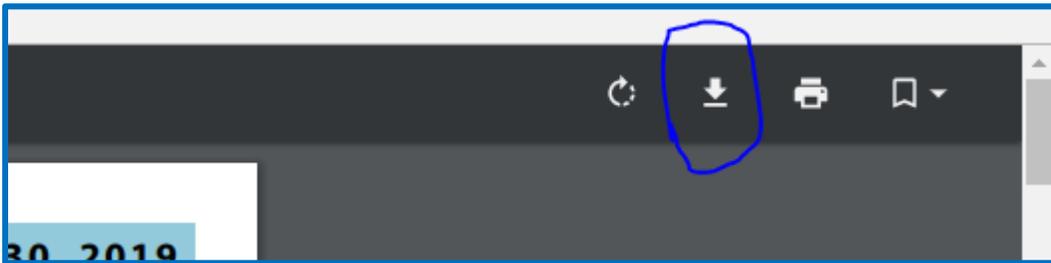
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[The 2018 - 2019 School Year \(July 1, 2018 - June 30, 2019\)](#)

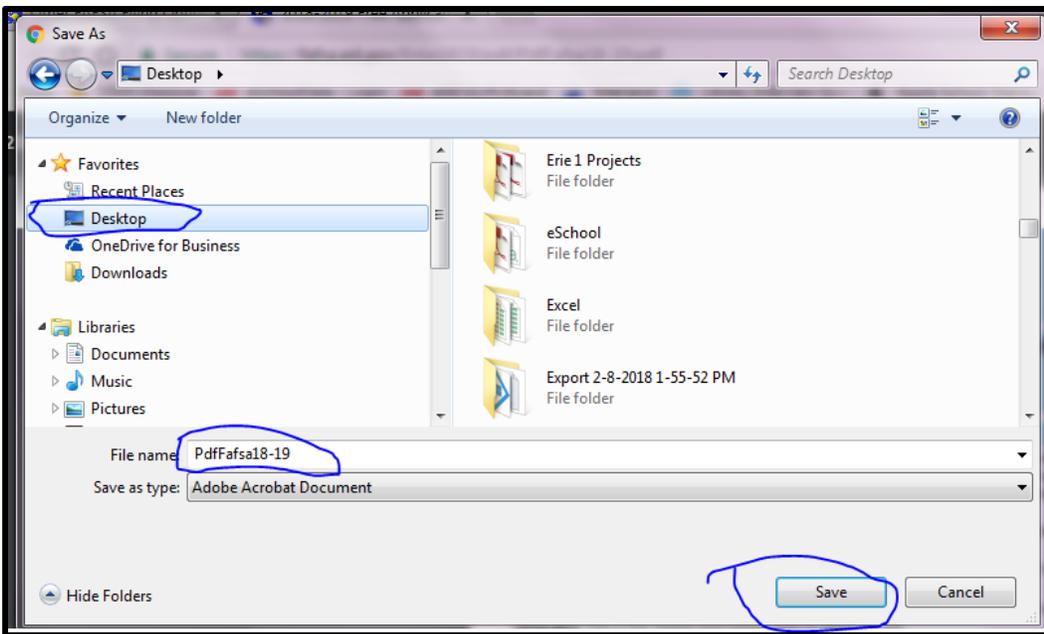
Once the application form opens as a PDF follow these steps to save the form to your desktop.

(**HINT: If you DO NOT see these icons in the upper right of your browser, you will need to move your mouse toward the top of the screen.**)

Click on the underlined downward pointing **ARROW** to **DOWNLOAD** and **SAVE** the FAFSA application.



Select the location you wish to **SAVE** the application to; in this case **Desktop**, take note of the **FILE NAME**, and click **SAVE**.



After **verifying** that the application was **SAVED** by locating it on the desktop or other location that it was saved to, you can then close the pdf application in the browser. Once it application is saved to the desktop it can be opened and completed on the laptop / computer. It **FIRST** has to be saved to the laptop.